

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Terry Britton, David Daniels, and Brad Roades present.

Mr. Britton called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Alex Butler, Gary Lewis, Mark Current, Julia Wise, Jim Matticks, Susan Howland, Nicole Roades, Katie Farber, Destiny Bryson, Julie Bolender, Caitlin Forsha, and Jacob Clary were present for the meeting.

**MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

**MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve payment of Bill File No. 23-15. The total bill file amount paid was \$1,255,617.95. The total General Fund paid was \$69,854.34. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

**RESOLUTIONS**

**Res No 23-50** Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize an additional appropriation from unappropriated funds to Other – Revolving Loan Fund in the amount of \$150.00. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea and Mr. Roades, yea.

**Res No 23-51** Mr. Daniels moved, seconded by Mr. Roades, Recorder request to establish two new line items within the Computer Equipment Fund, and also request a budget modification within the 2155 fund in the amount of \$158,67. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea and Mr. Roades, yea.

**Res No 23-52** Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize an additional appropriation from unanticipated revenue to Juvenile Supplies Fund in the amount of \$865.50. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea and Mr. Roades, yea.

**CONTRACT**

**#25** Commissioners, Gaines Property Management – County Mowing 2023

**#26** Commissioners, Free Point Energy Solutions – Electricity Supply Agreement

**#27** Commissioners, Ohio Department of Public Safety. Bureau of Motor Vehicles – Addendum No. 3 to Lease Agreement

**MOTION** Mr. Daniels moved, seconded by Mr. Roades to approve the above listed contracts. The vote resulted as follows: Mr. Britton, yea, Mr. Daniels, yea and Mr. Roades, yea.

**AUTHORIZE TO EXECUTE**

Highland County Family and Children First – Provider Agreement, Jeanette Mottie

CDBG Income Survey Letter

**MOTION** Mr. Daniels moved, seconded by Mr. Roades, to support the new collaboration with Highland and Fayette FCFC and also the CDBG Income Survey Letter. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

**MEETINGS/APPOINTMENTS**

9:00 a.m. - Mark Current – Arbitration

Commissioners met with Mr. Mark Current along with Julia Wise and Jim Matticks. They came in to discuss the Lafferty's property and the completion letters that had previously been signed by the state. Mr. Current said that the Lafferty's are stalking, and Barbara Richards from the State is asking that we as a county take the final steps of the process and do arbitration.

Mr. Current said that CHIP can either start the process or the Commissioners can as the grantee. Commissioner Daniels said that we have spent well over a year trying to satisfy the needs and if arbitration is the only option at this point, we should move forward.

**DISCUSSION**

Ohio Department of Commerce – Division of Liquor Control

Ohio Division of Liquor Control – Renewal of Nataraj LLC. – DBA Rocky Road Sunoco - North Shore Drive  
Ohio Division of Liquor Control – New License for Carmel Market LLC

Commissioner Britton announced the expiring Liquor Licenses, and two new requests, one new from Carmel Market and one renewal for the Rocky Road Sunoco. These will have one week for public comment.

Commissioner Daniels announced that Rocky Fork Lake sewer improvements would be upcoming. This is a significant project and cost. He stressed the importance of the income survey that went out to the residents at Rolling Acres because it will help with grant funding. Also mentioned was Rocky Fork Lake Sewer treatment plant and a letter that will be going out to outline the upcoming programs and timeline of the projects.

9:30 a.m. – Executive Session 121.22 (G)(8)

**EXECUTIVE SESSION – MOTION:** Mr. Daniels moved, seconded by Mr. Roades to enter executive session for confidential business information related to economic development ORC 121.22 (G)(8). **ROLL CALL:** Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea. *Entered: 9:25 a.m. / Exited: 10:20 a.m.*

***Recess 10:21 a.m. / Reconvene 10:26 p.m.***

10:30 a.m. – Work Session, Julie Wallingford

*Susan Howland, Gar Lewis, Alex Butler, Julie Bolender, Julie Wallingford, Caitlin Forsha, and Jacob Clary* Commissioners met with Julie Wallingford as she wanted to get feedback on the policy manual, boxes for the records storage, and software.

Mr. Alex Butler went over the sales tax for the month. April was the lowest month of the year last year, and we are still above where we were at that time.

Mr. Gary Lewis came over last week’s discussion over ARPA funding. He said that he thought the commissioners would be acting on that today, but evidently, they are not. Commissioner Briton said that the paperwork was getting cleared up and it was their hope to get it done as soon as possible.

10:45 a.m. - Investment Meeting

*Vickie Warnock, Heather Bieler, Caitlin Forsha, Jacob Clary*

Highland County Treasurer Vickie Warnock came in for the quarterly investment meeting. The total interest for the quarter was \$512,505.90, which was more interest than all last year. Interest rates have gone up and the ICS is at 5.4%.

**CORRESPONDENCE**

Gina Collinsworth – EDA – STEM Talent Challenge Funding Opportunities

The Collins Center – We Are Hiring!

Rachel Erath – Public Records Request

Department of Development – May Events

Chris Hetzel – Meeting Reminder

OCD Email Blast – Community Development Program Allocations Posted and Training Webinar Reminder

allForms – Anastasia Iliames

Phuong Nguyen – East Monroe Mill Soil Removal & Building Demolition

allForms – Khrisinda Shelton

Juliana Graham-Price – Voting on Palomino Solar Scheduled for April 20th

Summons – Hangar 6, Inc. vs. Highland County Board of Commissioners

Zoning Databases – Information on Zoning in Unincorporated Highland County

CCAO – Legislative Reception

Appalachian Regional Commission – Applications Open for the Appalachian Leadership Institute

Ironworks – Local 44 Apprenticeship

Victoria Orchard – Fayette Solar, LLC QEP Application

Erica Randolph – Highland County CPOE 12 Phase 1 Conclusion Letter

Daniel Drake – Fayette Solar, LLC. – Qualified Energy Program Application Submission

**MEETINGS ATTENDED**

EMA Board Meeting

**REPORTS**

Dog Pound Call Log Report – 3/31/2023 - 4/7/2023

Dog Pound Count 4/10/2023 – 4/14/2023

Dog Pound Call Log Report – 4/12/2023 - 4/27/2023

Dog Pound Count 4/3/2023 – 4/7/2023

**Meeting Adjourned at 11:03 a.m.**

*Cassidy Willey*  
Clerk

*[Signature]*  
Board of County Commissioners  
Highland County, Ohio